



## **Minutes of the IQAC Meeting**

Conducted on **09th NOV 2022** in the Principal's Chamber at 3.00 P .M.

### **AGENDA**

Review of Resolutions made in the Last meeting held on **6<sup>th</sup> OCT 2022**.

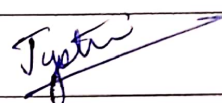
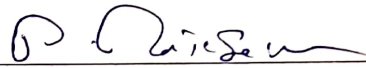
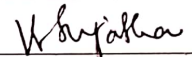


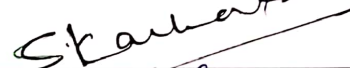
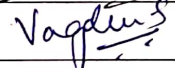
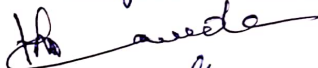

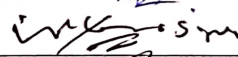
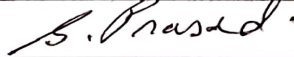
1. First year sections and subjects- Electives finalization
2. Work load calculation and 3rd semester subject -Social corporate subject
3. Name verification system
4. Orientation and Inauguration tentative dates and budget
5. Guest selection for Inauguration
6. Result analysis of all the semesters (kindly bring result analysis of 2nd, 4th, 6th, 8th semester for analyzing)
7. Follow up of Fees due list
8. Website
9. ERP
10. Readmission for 3rd semester
11. Requirement of Mathematics Lab & other labs
12. Requirement of faculty by producing work load
13. Any other topic with the permission of the chair.

### **Proceedings and Resolutions:**

1. Vice Principal Dr. greeted all the members of IQAC and started the Meeting as per AGENDA announced earlier. Last meeting resolutions were LIC committee s observations, ERP, Website, Mentors for the students of I year batch 2022-23., FDP – in house, Internship for III Sem, Fifth Sem Classes, Result analysis.
2. Dr. Rajasekhar P, explained about the possibility of sections and all HOD's discussed and decided about elective subjects of first year
3. Vice Principal asked all HOD's to give work load and requested Mr.Vinay, Incharge HOD, Civil department, to take the subject of CSE- Social corporate Responsibility.
4. HOD's need to take care of Name verification of 3<sup>rd</sup> sem students
5. Orientation and Inauguration tentative dates are decided by all HOD's as December first week.
6. Dr.Vagdevi madam took the responsibility of selecting and talking to guest for inauguration.

7. Result analysis of all branches are discussed in detail.
8. Administrative Officer instructed all the HOD's to take care of fees due students and action need to be initiated.
9. ERP progress is discussed and Dr. Vagdevi, HOD AI&ML explained in detail about the progress
10. Readmission last date is reminded to all HOD's.
11. Requirement of Mathematics lab is explained by Dr.Jyothi.P, HOD, Mathematics and other labs by Dr.Sowmya HOD, CSE.
12. Discussion pertaining to placement training of 7<sup>th</sup> semester is done in detail and feedback of the training is discussed.

**Members Present:**

Sl.No.	Name with Designation	Signature
1	Dr. Jyothi. P, Vice Principal , HOD, Dept. of Maths	
2	Dr.P. Rajasekhar, HOD, Dept. of Chemistry and Admission Officer	
3	Dr.Sujatha K, HOD Dept of Physics	
4	Dr. Sowmya, HOD , Dept. of CSE, Executive Officer	
5	Mr. Mallikarjun, HOD, Dept. of ECE	
6	Dr. S Karunakara, HOD, Dept. of Mechanical engg.	
7	Dr. Vagdevi , HOD, Dept. of AI & ML	
8	Mr.Sathish Hande, Administrative Officer	
9	Mr.Nandish, HOD, Dept of ISE	
10	Mr.Vinay Kumar, I/C Civil HOD	
11	Dr.Shalini Prasad, IQAC Coordinator	



### **Minutes of the IQAC Meeting**

Conducted on 06<sup>th</sup> OCT 2022 in the Principal's Chamber at 3.00 P .M.

#### **AGENDA**

1. Review of Resolutions made in the Last meeting held on 08<sup>th</sup> Sept. 2022.
2. LIC committee s observations
3. ERP
4. Website
5. Mentors for the students of I year batch 2022-23.
6. FDP – in house
7. Internship for III Sem
8. Fifth Sem Classes
9. Result analysis
10. Any other topic with the permission of the chair.

#### **Proceedings and Resolutions:**

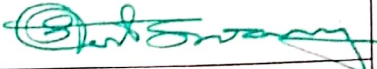
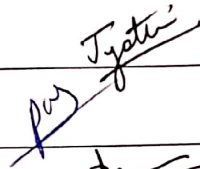
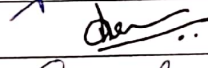
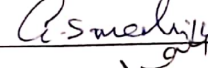
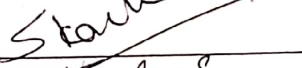
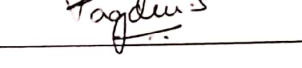
Principal Dr. H N Thippeswamy greeted all the members of IQAC and started the Meeting as per AGENDA announced earlier. Last meeting resolutions were starting of academic year 2022-23, ERP package by Web pros, Website and updates, FDP, Materials to be disposed off. Budget for 2022-23, Activities – COE, Internship for 3<sup>rd</sup> semester of 2021 scheme, Stock verification and CSE and I year subjects which can be taken by other departments.

1. The LIC committee has observed and suggested remarks regarding staff short fall, Class/Lab Hours, Housekeeping, and Internal assessment procedure. The College has submitted Compliance Report about them.
2. The College has Outsourced ERP to M/S Webpros solutions (P) ltd. The HODs should submit all the necessary documents for the successful execution to Dr. Jaganathan, Prof. AI & ML who will be Point of contact for the ERP.
3. The College has out sourced website to M/S Nita Microtech. The HODs should submit Updates to Mr. Vishvakiran, as Mr. Vishva Kiran is the point of contact.
4. The Chief Mentor Dr. Vagdevi was asked to give the list of staff members who can be appointed as mentor for the students of I year batch of 2022-23.
5. FDP – in house has been organized on 10th, 11th &12th October 2022. The detailed schedule has been sent. The HODs are asked to inform their staff to attend.
6. The internship for III Sem during 2022-23 has to be planned as per the regulations of VTU which has to be commenced form 11 th October 2022.
7. The Vth Sem Classes have to be commenced from 10.10.2022. The HODs should make proper arrangements.

8. The HODs should submit the hard copy of result analysis (8th & 6th Sem).
9. Any other topic with the permission of the chair: The offline exam (Un academy) proposed to be held on 8th October 2022 is cancelled & the online exam (Net) will be held on 8th October 2022 and allotment for the remaining days will be informed shortly.

Principal Dr. H N Thippeswamy thanked all the members of IQAC for having attended the meeting.

**Members Present:**

Sl.No.	Name with Designation	Signature
1	Dr. H N Thippeswamy, Principal, CEC and Chairman-IQAC	
2	Dr. Jyothi. P, Vice Principal, Coordinator & HOD, Dept. of Maths	
3	Dr.P. Rajasekhar, HOD, Dept. of Chemistry and Admission Officer	
4	Ms Ambica I/C HOD, Dept. of CSE	
5	Mr. Mallikarjun, HOD, Dept. of ECE	
6	Dr. S Karunakara, HOD, Dept. of Mechanical engg.	
7	Dr. Vagdevi, HOD, Dept. of AI & ML	